



# **AF PUBLISHING PROGRAM**



**U.S. AIR FORCE**

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# ***Topics***

- **Air Force Publishing**
- **Policy Defined**
- **Reasons for Policy**
- **Processes and Procedures Defined**
- **Roles and Responsibilities**
- **Current Initiatives**
- **Way Ahead**
- **HQ USAF/ILCXE POCs**



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# ***Air Force Publishing***

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- **Publishing**
  - **Publications and Forms**
- **Creation through disposition**
- **Policy and execution**



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# ***Policy Defined***

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- **Statements of important, corporate-level direction which guide the *AF Publishing Program* decisions**
- **The framework connecting the ideas or principles of the *AF Publishing Program***
- **The bounds within which the *AF Publishing Program* will operate**



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# ***Reasons for Publishing Policy***

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- **To implement higher headquarters publications, P.L. E.O., U.S.C., DoD, etc.**
  - **To provide focus for AF-wide action**
  - **As a guidance for the behavior of the organization and its members**
  - **To set mandatory coordination requirements**
  - **To ensure official information is codified timely and appropriately**
  - **To ensure efficient and timely dissemination of information**
  - **For standardization of standards, structure, formats**
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*Integrity - Service - Excellence*



# ***Procedures and Processes Defined***

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- **The specific instructions on how and why to comply with a policy**
- **A series of steps conducted in a methodical order or manner**
- **An established, consistent way of completing a task, project, or program**
- **A course or series of actions, proceedings, or operations progressing to an end in an orderly and organized manner**



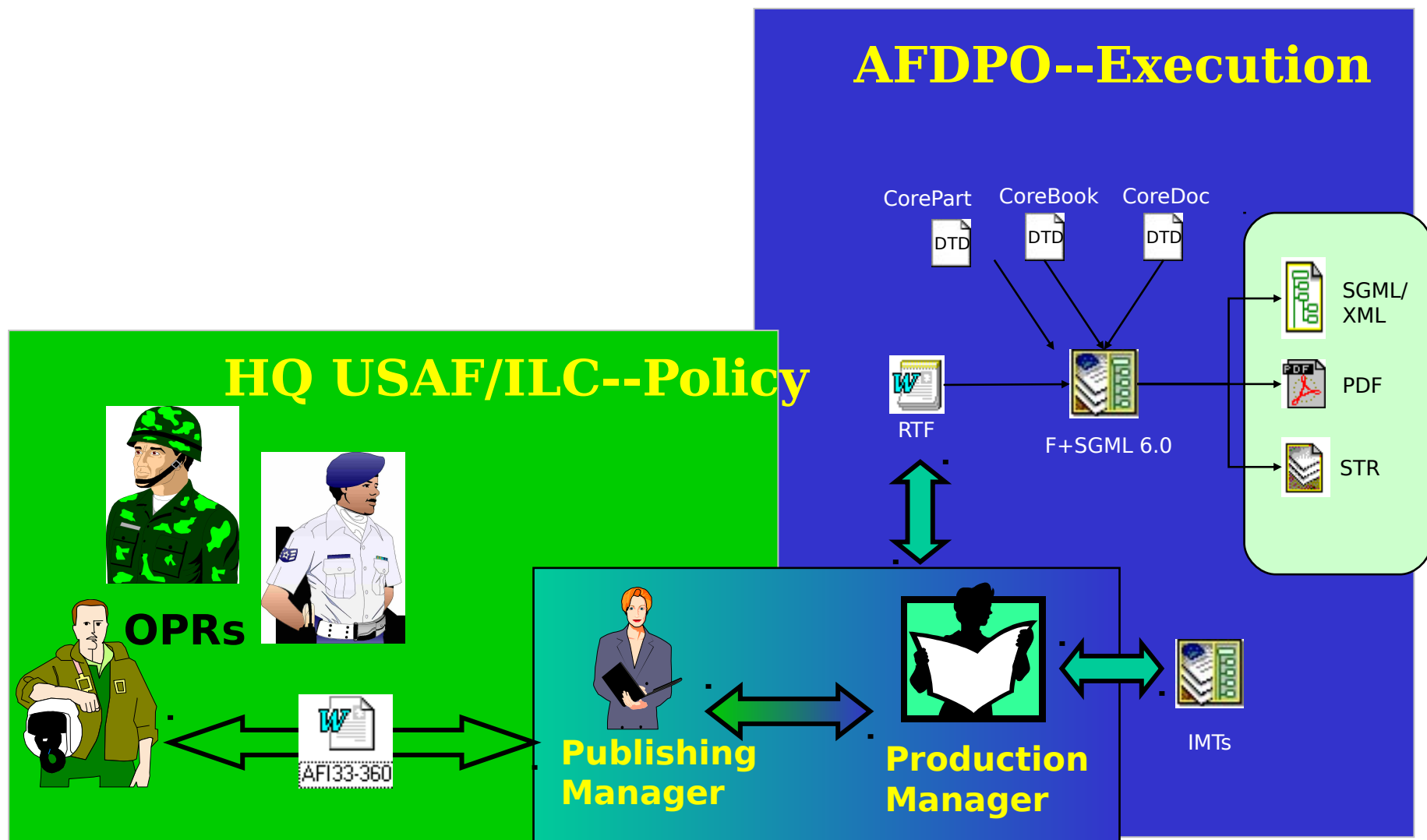
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# ***Publishing Roles and Responsibilities***

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- **AF/ILC--Owns publishing policy**
- **AFDPO—Is responsible for implementing/executing the policy**

# e-Publishing & Functional OPRs







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# ***Current Initiatives***

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- ***AFI 33-360, Volume 1, Air Force Publications Management Program***
  - **AF Form 673**
  - **Policy memos in the AF Pubs system**
  - **Policy Standards and Formats**
- ***AFMAN 33-361, Publishing Processes and Procedures***



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# ***Current Initiatives***

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- **Publishing Program Strategic Plan and Implementation Plan**
- **IC 2002-2**
- **HQ USAF ILCXE/AFDPO weekly video teleconferences**
- **Air Force-wide briefing for OPRs**



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# ***Way Ahead***

- **Work closely with AFDPO/MAJCOM/FOA/DRU publishing managers**
- **Continue the effort to centralize AF publications/forms**
- **Develop process/procedure to include policy memos in AF Publishing system**
- **Continue to develop the front-end publications and forms templates/tool sets**
- **AF/ILCXE will, per quarter:**
  - **Visit one MAJCOM**
  - **Host VTC for MAJCOM publishing managers**



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# ***Points of Contact***

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# ***Points of Contact*** ***(Con't.)***

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# ***Questions***

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# ***Other Concerns/Issues***

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- **INFOCON contacts**
  - **Exception contacts**
- **Mandatory Coordinations**
  - **HQ USAF/XPM now HQ USAF/DPM**
  - **Possible SAF/GC coordination**
- **Statutory and Regulatory Authority**



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# ***Other Concerns/Issues***

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- **Date change on basic pub due to IC**
- **Policy and execution issues**
- **AF Publishing web site inaccessibility**
- **Publishing Manager Designations**